

Arts and Sciences Chairs' Council  
Monday, October 31, 2022  
1-2:30 p.m.  
Old Main Colloquium

**MINUTES**

**Present:** Bruce Mattingly, Vincent DeTuri, Martine Barnaby, Peter Ducey (for Tricia Conklin), Paul van der Veur, Benjamin Wilson, Matthew Lessig, Chris Badurek, Gayle Gleason, Kevin Sheets, Alexander Balas, David Dickerson, Codruta Temple, Deena Conley, Mecke Nagel (for Andrew Fitz-Gibbon), Doug Armstead, Mary McGuire, Craig Foster, Sharon Steadman

**Administrative Update**

- College enrollment is doing well
  - Largest first year class, but not the highest enrollment
  - About 6,700 total students, in 2003 we had 7,800
- GE committee taking new GE SLOs to Faculty Senate
- Some faculty are piloting Brightspace; looking for more volunteers for Winter and Summer session
  - Blackboard ends before Fall 2023
- Provost search finalists on campus week of November 14; there are four finalists
- Student requests for closed classes to department chair

**Associate Dean's Report**

- SLO feedback was sent out on September 22 from Watermark; any questions please reach out

**Assistant Dean's Report**

- If CAP substitutions are necessary reach out to Mary

**New Business**

Funding to promote departments through social media

- Up to \$100 is available to promote a program
  - What is the return on investment?
- Is it worthwhile if Facebook is not updated? It takes a lot of time to maintain and keep social media updated
  - A work-study student could help
  - A department committee in charge of social media could be recognized as service
- Not allowing comments prevents hate speech and bots

Strategic planning survey from IPAC

- Encourage faculty to respond, department can respond as well
- Using SOAR – Strengths, Opportunities, Aspirations, Results
  - Strengths: reputation is Education, focus to get more students to smaller departments, small classes, working with faculty, study abroad, UG research, research and sponsored programs

- Opportunities: money for transformative experience, prioritize fund raising, students greatest needs are writing, money, and mental health, BIPOC students, cultural competence, interdisciplinary, attract and accommodate non-traditional students

#### Academic advisement

- Graph in SOS/SSS showed declining student satisfaction – only 65% are satisfied
- Graph indicates that faculty view advising as important – student perception doesn't match
- Issues with advising survey might be COVID related
- What to do about bad advising?
- Communications does a survey but only some faculty hand out to students
- Political science hands out survey at graduation
- How common is mandatory advising?

#### Open Discussion

#### Deadlines and Announcements

November 1: sub-school personnel committee recommendations due to the dean

November 8: chair recommendation on leaves of absence due to the dean

November 14: meeting for new chairs following chairs' council meeting